

**JOB ADDRESS:** \_\_\_\_\_  
**PARCEL #** \_\_\_\_\_

**PERMIT #** \_\_\_\_\_ **REVISION #** \_\_\_\_\_  
**DATE PERMIT APPROVED:** \_\_\_\_\_  
**DATE PERMIT ISSUED:** \_\_\_\_\_  
**ISSUED BY:** \_\_\_\_\_

**OWNER** \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ CELL: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

**ESTIMATED PROJECT COST \$** \_\_\_\_\_  
**DETAILED PROJECT DESCRIPTION** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**DESIGNER/ARCHITECT** \_\_\_\_\_  
 EMAIL: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

**ENGINEER** \_\_\_\_\_  
 EMAIL: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

**LICENSE NO:** \_\_\_\_\_ **CLASS** \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

**NAME OF APPLICANT:** \_\_\_\_\_  
**PHONE:** \_\_\_\_\_  
**SIGNATURE:** \_\_\_\_\_

**PERMIT TYPE**       ELECTRICAL       PLUMBING  
 CONSTRUCTION       MECHANICAL       OTHER

**PROJECT INFORMATION:**  
**ARE YOU MAKING ANY EXTERIOR CHANGES?**       YES  NO  
**IF YES DO YOU HAVE PLANNING DIV. APPROVAL?**  YES  NO  
**NEW BUILDING CONSTRUCTION ?**       YES  NO  
**IF NOT, CLASS OF WORK**      **BUILDING TYPE**  
 ADDITION / EXTENSION       SINGLE FAMILY DWELLING  
 REMODEL / RENOVATION       ACCESSORY BUILDING  
 ALTERATION       DUPLEX DWELLING  
 REPAIR       COMMERCIAL BUILDING  
 REPLACEMENT       CONDO/TOWN HOUSE  
 RBR MAND. CORRECTIONS       ADU (MINISTERIAL ONLY)  
**W.U.I. AREA?**       YES  NO  
**FIRE SPRINKLERS**  YES  NO      **HISTORIC BLDG.?**  YES  NO  
 LEGALIZE WORK W/O PERMIT      **FLOOD ZONE"AE"?**  YES  NO

**SUBMIT PLANS ELECTRONICALLY**  
**1 COPY STAMPED/SIGNED BY PLAN PREPARER OR DESIGN PROFESSIONAL**  
 SURVEYED PLOT PLAN       SITE PLAN  
 CONSTRUCTION DRAWINGS       STRUCTURAL CALCS.  
 SOILS REPORT       TITLE 24 ENERGY CALCS  
 **1 COPY OF FLOOR PLANS AND EXTERIOR ELEVATIONS FOR COUNTY.**  
**PLANS SENT TO**       Outside plan check service Date \_\_\_\_\_

**DRB COMPLIANCE VERIFIED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_  
 \_\_\_\_\_  
**VERIFIED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**PLANNING FILE #** \_\_\_\_\_

SQ. FT.	EXISTING	NEW	TOTAL
CONDITIONED			
GARAGE/CARPORT			
DECK			
IMPERV. SURFACES			
GRADING: TOTAL YARDS MOVED	X	X	

**DATE RECEIVED** \_\_\_\_\_

**CONDITIONS OF APPROVAL**

**OFFICE USE ONLY**  
**BUILDING FEES**  
 PLAN CHECK \$ \_\_\_\_\_  
 RECEIPT # \_\_\_\_\_  
 RECEIVED BY: \_\_\_\_\_  
 D/R COMPLIANCE \$ \_\_\_\_\_  
 D/R COMPLIANCE \$ \_\_\_\_\_  
 MISC: \$ \_\_\_\_\_  
**TOTAL** \$ \_\_\_\_\_  
 RECEIPT # \_\_\_\_\_  
 RECEIVED BY: \_\_\_\_\_

**Permittee Declaration California Health & Safety Code 19825**

**Project Address:** \_\_\_\_\_

**BP#:** \_\_\_\_\_

**A. Licensed Contractor's Declaration**

I hereby affirm under penalty of perjury that I am under provisions of Chapter 9 (commencing with Section Law 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect. **License Class:** \_\_\_\_\_

**License Number:** \_\_\_\_\_

**Signature of Contractor:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**B. Owner-Builder Declaration**

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the application item(s) (Section 7031.5 Business and Profession Code: Any City or County that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Profession Code) or that he or she is exempt from the licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500):

I, as owner of the property, or my employees with wages as their sole compensation, will do  **ALL of or**

**PORTIONS** of the work, and the structure is not intended of offered for sale (Section 7044, Business and Profession Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvements is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.

I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.

I am exempt from the licensure under the Contractors' State License Law for the following reason: \_\_\_\_\_  
By my signature below I acknowledge that, except for my personal residence in which I must have reside for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Profession Code, is available upon request when this application is submitted or at the following Web Site: <http://leginfo.ca.gov/calaw.html>.

**Signature of Property Owner or Authorized Agent:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**C. Workers' Compensation Declaration**

**WARNING:** Failure to secure workers' compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to one hundred thousand dollars (\$100,000), in addition to the cost of compensation, damages as provided for Section 3706 of the Labor Code, interest, and attorney's fees.

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided by for Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. **Policy Number:** \_\_\_\_\_

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation carrier and policy numbers are:

**Carrier:** \_\_\_\_\_ **Policy Number:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Name of Agent:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to workers' compensation laws of California, and agree that, if I should become subject to workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

**Signature of Applicant:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**D. Declaration Regarding Construction Lending Agency**

I hereby affirm under penalty or perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

**Lender's Name:** \_\_\_\_\_ **Lender's Address:** \_\_\_\_\_

By signature below, I certify to each of the following: I am the property owner or authorized to act on the property owner's behalf. I have read this application and the information I have provided is correct. I agree to comply with all applicable city and county ordinance and state laws relating to building construction. I authorize representatives of the city, town or county to enter the above identified property for inspection purposes.

**Signature of Property Owner or Authorized Agent:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_