



May 16, 2023

Property Owner  
Hawthorne Utility Undergrounding District

**Re: Hawthorne Utility Undergrounding District Project Update**

Dear Property Owner:

You are receiving this letter because your property is within the Hawthorne Utility Undergrounding District that was formed in 2018 to finance removing overhead utility lines and poles and placing the utilities underground.

Beginning 5/1/2023, the new underground grid was fully energized, and property owners and their electricians started scheduling service transfers at each property.

For each service transfer, the existing electric meter will be relocated by PG&E technicians. **The meter relocation will need to be scheduled in advance. It is the property owner's responsibility to ensure that their electrician is on site on the scheduled meter relocation date.**

Please coordinate with your electrician and contact the Service Lateral Coordinator by email or phone number below to schedule a meter transfer date.

**Jayni Allsep, Service Lateral Coordinator**  
[hawthorneunderground@townoftiburon.org](mailto:hawthorneunderground@townoftiburon.org)  
**Phone at 415-521-6788.**

The town has identified a window of approximately 30 days for property owners to transfer services from overhead to underground at each property.

Once all service connections in the District have been transferred and meters relocated, poles and overhead wires can be scheduled for removal and the project can be completed.

Updates will continue to be posted on the Hawthorne Utility Undergrounding District web page:

<http://www.townoftiburon.org/285/Hawthorne-Undergrounding-District>

Sincerely,

David O. Eshoo  
Public Works Engineering Manager

Jack Ryan  
Mayor

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Alice Fredericks  
Vice Mayor

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Holli Thier  
Councilmember

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Jon Welner  
Councilmember

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Greg Chanis  
Town Manager